

Smarter Meetings with AI: AI Note Taker Comparison Table

This table provides a quick, easy-to-understand comparison of popular AI meeting note takers against eight key criteria. It has been designed to be very simple to use, so comes with several caveats.

- It won't give you answers but it should help you to ask the questions you would want to.
- It has 8 criteria that should work for most organisations but might not work for yours.
- It uses simple scoring to make it as accessible as possible but that has limitations.
- Some issues are more nuanced, some may have opt in/opt out, and others may only be available in a premium version.
- Products and options may have changed since this was compiled in December 2025.

Tool ↓	Criteria →	Teams (Copilot)	Zoom AI Companion	Otter.ai	Fireflies.ai	Sembly AI	tl;dv	Fathom
GDPR Compliant		✓	✓	✓	✓	✓	✓	✓
Consent Features		✓	⚠	⚠	✓	✓	✓	⚠
Secure Storage		✓	✓	✓	✓	✓	✓	✓
Data in UK/EU		✓	⚠	✗	⚠	✓	✓	✗
Retention Controls		✓	⚠	⚠	✓	✓	⚠	✓
No Unauthorised Data Use		✓	✓	⚠	✓	✓	✓	✓
Integration (Teams/Zoom)		✓	✓	✓	✓	✓	✓	✓
Cost & Support		✓	✓	✓	✓	✓	✓	✓

Symbols: ✓ Yes (Green) ⚠ Partial (Orange) ✗ No (Red)

Always confirm vendor policies before use.

If you'd like to look at a note taker in more detail, or assess one not in the table above, here's an AI prompt that you could amend to meet your needs.

Please provide a comprehensive and up-to-date analysis of [AI note taker name] as a meeting note-taking tool. For each of the following criteria, give a detailed plain English explanation of how the tool performs, including specific features, limitations, and any recent updates: GDPR compliance, Consent features, Secure storage, Data storage location (specifically UK/EU), Retention controls, Unauthorised data use (such as vendor using data for training purposes), Integration with Teams/Zoom/Google Meet and Cost and support. For each criterion, explain what it means in plain English and why it matters and if it is only available for certain levels of licence.

Additionally, suggest and evaluate any other relevant criteria that could help organisations choose the best AI note taker, such as: Accessibility features (e.g., for users with disabilities), Language support, Accuracy of transcription, Customisation options, User interface and ease of use, Mobile app availability, Security certifications (e.g., ISO 27001), Customer reviews and ratings and Data export options.

Please provide your analysis in clear, non-technical language suitable for non-experts, and include references to the latest vendor documentation or independent reviews where possible, particularly if concerns have been raised.



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